

Board of Road Commissioners Meeting  
County Services Building  
January 8, 2025

The Organizational Meeting of the Oceana County Board of Road Commissioners was called to order by Clerk Curtis at the County Services Building at 9:30 AM on Wednesday, January 8, 2025.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Koch, Heykoop, LaFever  
Staff present: Timmer, Terryn, Curtis.

Visitors: Dave Leonard, Colfax Township Supervisor; Lynne Cavazos, Pentwater Township Supervisor; Steve Fleming, Benona Township Supervisor; Larry Doran, Weare Township Supervisor; Richard Raffaelli, Shelby Township Supervisor; Savanna LaFever, City of Hart Resident. **TOTAL: 6 visitors.**

The Clerk asked for nominations for Chairman of the Oceana County Road Commission for fiscal year 2025.

Commissioner Gowell nominated Commissioner Myers for the Chairman of the Oceana County Road Commission for fiscal year 2025. Commissioner Koch seconded the Motion. There were no other nominations.

Roll call vote: Gowell – yes; Koch – yes; Heykoop – yes; LaFever – yes; Myers – yes.  
Motion carried.

Chairman Myers then asked for nominations for Vice-Chairman of the Oceana County Road Commission for fiscal year 2025.

Commissioner Heykoop nominated Commissioner Gowell for Vice-Chairman of the Oceana County Road Commission for fiscal year 2025. Commissioner LaFever seconded the Motion. There were no other nominations.

Roll call vote: Heykoop – yes; LaFever – yes; Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

### **APPROVAL OF AGENDA**

Motion by Gowell and supported by Koch to approve the following Agenda items for discussion.

NO AGENDA ITEMS

Roll call vote: Gowell – yes; Koch – yes; Heykoop – yes; LaFever – yes; Myers – yes.  
Motion carried.

**CITIZEN’S PARTICIPATION**

Larry Doran thanked Renee for list of the Weare Township Road Work from 2020 thru 2024. Weare has spent over \$1.12 million on roads during that time period.

Dave Leonard welcomed the new Commissioners.

Richard Raffaelli asked the Board to send a joint letter for recognition of all Oceana County Road Commission staff members for all the work that they accomplished this year.

**APPROVAL OF MINUTES**

Motion by Gowell and supported by Koch to approve the Minutes of the December 27, 2024 Regular Board Meeting.

Roll call vote: Gowell – yes; Koch – yes; Heykoop – yes; LaFever – yes; Myers – yes  
Motion carried.

**APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Heykoop to approve the following Vouchers as presented.

Voucher No.	72396 (Accounts Payable)	\$ 161,303.10
Voucher No.	72397 (Payroll)	\$ 98,270.00
	<b>Total</b>	<b>\$ 259,573.10</b>

Roll call vote: Gowell – yes; Heykoop – yes; Koch – yes; LaFever – yes; Myers – yes  
Motion carried.

Chairman Myers addressed the Committee Appointments for 2025 and made the following recommendations that were agreed to by the Board.

- Personnel Committee – Bill Myers and Lloyd Gowell
- Finance Committee – Bill Myers and Denis Koch
- Equipment Committee – Lloyd Gowell and Andrew Heykoop
- Community Relations Committee – Andrew Heykoop and Jason LaFever
- Buildings and Grounds Committee – Denis Koch and Jason LaFever
- County Parks and Recreation Commission Liaison – Jason LaFever
- Weighmaster Liaison – Lloyd Gowell

**STAFF REPORTS**

Mark Timmer reports that the State crew has been working on Winter Snow and Ice removal, a lane closure and guardrail repair on NB US 31, and patching US 31 Bridge decks and Polk Rd.

The M-20 and the Hart crews have been patching various roads with the hot box, brushing and trimming Wayne Road, hauling winter sand to M20 garage and performing winter snow and ice removal.

Traffic Services supervised the sign crew/County Work/State Work, worked on asset management, Miss Digs, Road Soft, sign repairs, a lane closure on US 31 and 192<sup>nd</sup>/Arthur for guardrail repair and permits.

Mark Timmer reviewed bills and finances with the Clerk and Finance Director, worked on the RAISE Grant, painted the conference room at the Hart Garage. Clerk worked on 2022 Trunkline Audit, Finance/HR Director worked on OSHA reporting and Clearinghouse for Federal Motor Carrier and the Clerk and Finance/HR Director work on year end. Mark also attended a Village of Shelby meeting regarding downtown development.

Chairman Myers welcomed the new Board Members, Jason LaFever and Andrew Heykoop and thanked the Townships for their participation in all the road work that was completed in 2024.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 9:42 AM.

Respectfully submitted,

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**RENEE CURTIS, Clerk**

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**WILLIAM MYERS, Chairman**

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**JANUARY 29, 2025**

**DATE**